

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

January 16, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Anthony Hyde. Others present were Sarah Hanson, Jean Ripa and Jennifer Cuellar. Commissioner Fisher was not present.

Commissioner Heimuller called the meeting to order.

EXECUTIVE SESSION UNDER ORS 192.660(2)(h) - LITIGATION:

The Board immediately recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(h). Upon coming out of Executive Session, no action was taken by the Board.

RECLASSIFICATION OF POSITION - FINANCE DEPARTMENT:

Jean Ripa and Jennifer Cuellar were present to discuss the reclassification of the two Accounting Clerk I positions in the Finance Department - to Accounting Clerk II positions. They also addressed the funding effects. Jennifer explained that this reclassification is due to the increase in duties for both of these positions. After discussion, *Commissioner Hyde moved and Commissioner Heimuller seconded to approve the increased funding for the two Accounting Clerk II positions, effective January 1, 2013. The motion carried unanimously.*

The Board recessed the meeting at 2:30 p.m and reconvened on Tuesday, January 22, 2013 at 10:00 a.m. at the CC Rider Transit Office for the Columbia County Citizen Transportation Advisory Committee meeting.

JOINT MEETING WITH CITIZEN TRANSPORTATION ADVISORY COMMITTEE:

The joint meeting between the Board of Commissioners and the Citizen Transportation Advisory Committee (CTAC) was called to order at Tuesday, January 22, 2013 at 10:00 a.m. Janet Wright referred the group to her memo of 1/17/13, which identified service priorities and four options for service reductions. Janet explained that, due to increased expenses and decreased access to discretionary grants, CC Rider must consider reductions in the current year and the next biennium. The four service reduction options were based on the level of Transit staff funded by the Transit department. The committee asked the Board if any of the transit staff positions could be paid for out of the General Fund. The Board suggested that, given the County's continuing budgetary crisis, the CTAC should start with the option that provides for a self sustained transit department. When the Board begins work on the next fiscal year budget, CTAC can make a case for transit staff at that time. The group then proceeded to discuss service reductions under Option 4 of Janet's memo. The CTAC reached general consensus on several areas of service reduction, but asked staff for more data and analysis before they make any decisions.

On other issues, Janet stated that the Coordinated Transportation Plan, which the Board and the CTAC have previously reviewed and discussed, will be scheduled for approval at an upcoming Board meeting.

She also addressed the FY 2013-15 FTA Section 5310 application for public transit, which is on the 1/23/13 consent agenda for approval.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 16th day of January, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

Staff Meeting Minutes

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By: _____

Anthony Hyde, Commissioner

By: _____ Not Present

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh,
Board Office Administrator